

APPLICATION TO CONDUCT A TEMPORARY RETAIL FOOD ESTABLISHMENT

Completed form is to be returned at least two weeks prior to event

Event Name:	Rocky Mountain Freedom Festival, LLC		
Event Coordinator Name:	Mary McElligatt		
Address:	17011 Lincoln Ave #378 City Parker	State CO	Zip: 80134
Phone Numbers:	Home: n/a	Work: 720-883-1999	Fax: 1-800-541-0019
Address of Event:	Douglas County Fairgrounds 500 Fairgrounds Dr. Castle Rock, CO 80104		
Date(s) of Event:	Carnival - carnival food only! June 30, 2011		Time: 5p-10p
Full Event: July 1, 2011 5p-11p July 2, 2011 11a-11p July 3, 2011 11a-10p			
Food Booth Vendor:	_____		
Address:	_____	City _____	State _____ Zip: _____
Booth Contact Person:	_____		
Phone Numbers:	Home: _____	Work: _____	Fax: _____
Do you have a current Colorado Retail Food Establishment License to sell potentially hazardous food at a temporary event?			
_____ Yes _____ No If yes, account number: _____ Copy must be enclosed.			
Applicant Signature _____		Date: _____	
Applicant Name: (Please Print) _____			



TRI-COUNTY HEALTH DEPARTMENT

Serving Adams, Arapahoe and Douglas Counties

RETAIL FOOD PROGRAMS

Aurora
15400 E. 14th Place
Suite 309
Aurora, CO 80011
303-341-9370

Castle Rock
4400 Castleton Court
Castle Rock, CO 80109
303-663-7650

Commerce City
4201 E. 72nd Avenue
Commerce City, CO 80022
303-288-6816

Englewood
4857 S. Broadway
Englewood, CO 80110
303-761-1340

Tri-County Health Department services are provided without regard to race, color, sex, religion, national origin or disability.

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1. List all menu items and their ingredients that you plan to sell at the event.

2. List all food items that you will prepare prior to the event.

a.) Where will these foods be prepared prior to the event?

b.) Once cooked, describe how cooked products will be cooled to 41°F in less than 6 hours.

c.) How and where will products be reheated to 165°F (if needed)?

3. While transporting food to the event, what equipment will be used to maintain food at 41°F or below? At 135° F or above?

4. What equipment will be used on site to maintain proper food temperatures?

5. What final assembly of food product will take place at the event?



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6. How will leftover food be cooled/stored to 41°F for next day use? How will this food be reheated to 165°F?

7. Describe WHERE and HOW FREQUENTLY utensils and equipment will be washed-rinsed-sanitized?

8. Water and ice for the event must be obtained from an approved source. What is your source for water and ice, and how will the water and ice be stored on site?

9. Liquid waste must be disposed into a sanitary sewer system. Solid waste must be disposed into a dumpster. How will you dispose of your liquid and solid wastes?

10. Describe the required hand-washing facilities that you will provide on site.

11. Food must be protected from the Public during preparation and storage. Describe how this will be done.



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CHECKLIST FOR FOOD VENDORS

- _____ Bleach, container for bleach solution, wiping cloths
- _____ Chlorine test strips
- _____ Covered container with spigot for handwashing water
- _____ Wastewater collection containers (5 gallon buckets are acceptable)
- _____ Paper towels and soap for handwashing, nail brush
- _____ Hair restraints, i.e. hat, hair net
- _____ Equipment to maintain cold foods at 41°F or below
- _____ Thermometer inside each refrigerator
- _____ Serving spoons, spatulas, tongs, scoops, etc.
- _____ Equipment to maintain hot foods at 135°F
- _____ Roll of food-grade plastic wrap for covering food
- _____ Method for elevating food and paper goods off ground
- _____ Adequate number of tables with washable surfaces
- _____ Plastic garbage bags
- _____ Metal stem product thermometer (0°-220°F) for taking food temperatures
- _____ Overhead roof or canopy
- _____ Non-flammable trash can
- _____ Fire extinguisher
- _____ Single-use gloves



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